



Office of the City Manager

CONSENT CALENDAR
July 25, 2023

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Liam Garland, Director, Public Works

Subject: Contract: R & S Erection of Richmond, Inc. for On-Call Roll Up Door and Gate Maintenance and Replacement

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or their designee to award a contract and execute any amendments and extensions, with R & S Erection of Richmond, Inc. for the ongoing maintenance, urgent repairs and replacement of roll up doors in an amount not to exceed \$300,000 for the period of August 1, 2023 through July 31, 2026.

FISCAL IMPACTS OF RECOMMENDATION

Funding is available in the FY 2024 budget in the amount of \$104,000 in the Capital Improvement Fund (501). Annual routine maintenance expenses are anticipated to be between \$25,000 and \$50,000. Funding in the amount of \$50,000 is available in Building Maintenance Fund (673) and an additional \$1,000 in Parks Tax Fund 138. Funding for subsequent years is subject to appropriation. Unanticipated expenses due to damage to roll up doors will be billed to the impacted department.

CURRENT SITUATION AND ITS EFFECTS

R&S Erection of Richmond (R&S Erection) was the sole responsive bidder to a Request for Proposal (RFP) Spec #22-11500 issued by the City on May 2, 2023. The City operates numerous roll-up doors and standard rolling gates at multiple different facilities: Fire Stations 1, 2, 3, 5, and 6; the Public Safety Building; the Transfer Station; the Corporation Yard; the Aircro building; 2 specialized gates; a custom circular rolling gate at Fire Station 4; and an articulated rolling gate at Fire Station 7. It is essential that these critical points of exit and entry function reliably at all times to ensure facility security and that the City's emergency response and critical support vehicles can swiftly exit their respective facilities when needed.

In addition, R & S Erection will be replacing the roll up doors at the Equipment Maintenance Building and adding automatic openers to improve the functionality of the building.

This contract supports the Strategic Plan Priority of advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

Since 2008, Public Works has been using R&S Erection to provide inspection, preventative maintenance, and on-call and emergency repair services for the City's rolling gates and roll-up doors at multiple City locations. R&S Erection has a history of providing reliable, timely, and consistent service to the City.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

This contract has no environmental effects or climate impacts.

RATIONALE FOR RECOMMENDATION

Authorizing the contract to will ensure continued contract authority to utilize R&S Erection's services without interruption. R&S Erection is a valued contractor who has provided timely, quality service to the City since 2008. They are knowledgeable about and familiar with the City's equipment including the custom and specialized rolling gates at Fire Stations 4 and 7. Their preventative maintenance has been essential to sustaining the City's aging rolling gates and roll-up doors. Their immediate on-call response times have been crucial in ensuring that points of vehicle exit and entry at City safety and critical support facilities are functional.

ALTERNATIVE ACTIONS CONSIDERED

None. Contractor was the sole responsive bidder.

CONTACT PERSON

Joy Brown, Operations Manager, Public Works, 510-981-6629
Aaron Baker, Facilities Maintenance Superintendent, Public Works, 510-981-6452
Bruce Pratt, Parks Superintendent, Parks, Recreation & Waterfront, 510-981-6632

Attachment:
1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: R & S ERECTION OF RICHMOND, INC. FOR ON-CALL ROLL UP DOOR
AND GATE MAINTENANCE AND REPLACEMENT

WHEREAS, the City operates numerous rolling gates and roll-up doors at multiple locations; and the rolling gates and roll-up doors at the City's Corporation Yard, Fire Stations, and Public Safety Building are considered essential to City emergency response and critical support operations; and

WHEREAS, R&S Erection of Richmond, Inc. was the sole responsive bidder on Spec# 22-11500; and

WHEREAS, R&S Erection of Richmond, Inc. is a valued contractor who has been providing consistently reliable, timely, quality service for the City since 2008; and

WHEREAS, one-time funding in the amount of \$104,000 is available for this contract in Capital Improvement Fund 501 in the FY 2024 budget; and

WHEREAS, annual maintenance funding in the amount of \$50,000 is available in Building Maintenance Fund (673) and an additional \$1,000 in Parks Tax Fund 138. Funding for subsequent years is subject to appropriation.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is authorized to execute a contract with R & S Erection through June 30, 2026 in an amount not to exceed \$300,000. A record signature copy of said contract and any amendments shall be on file in the Office of the City Clerk.

